

高雄市立圖書館

113 年度暑期實習申請作業說明

- 一、 申請期間：即日起至 **113 年 3 月 29 日(星期五)**止(以學校發文日為準)。
- 二、 申請資料：
 - (一) 暑期實習申請名冊：請以校為單位彙整學生資訊。
 - (二) 暑期實習申請表：學生個人申請表；檔名請存為「學校、科系、年級、姓名」，如「○○大學○○系三年級林○○」。
- 三、 申請方式：
 - (一) 請函復「高雄市立圖書館」提出實習申請（請發電子公文）。
 - (二) 另將申請資料—申請名冊（EXCEL 檔）及申請表（檔名「學校、科系、年級、姓名」），以壓縮檔（為避免檔名變動）作為公文附件一併函復；如檔案過大無法上傳公文系統，請僅將申請名冊（EXCEL 檔）上傳，另將申請表（檔名「學校、科系、年級、姓名」）以電子郵寄方式寄至 hr@mail.ksml.edu.tw，並於函文內敘明。
- 四、 錄取通知：錄取名單預計 **113 年 5 月 3 日(星期五)**前，另函通知學校並公告於高雄市立圖書館網站。

高雄市立圖書館 學生實習規約

- 一、為使學生有實習之機會，俾理論與實務融合貫通，本館提供學生實習名額，實習期間不支付任何報酬、膳宿、交通及保險費用。
- 二、為利學生實習，本館提供辦公設備、電腦、文具用品及參考資料等予學生使用，並指派專責人員於實習期間督導並協助實習學生認識工作環境、運作方式與辦理之活動，並提供參與工作之機會。
- 三、實習學生應接受本館人員之指導，使用設備、文案資料應負有保密之義務。
- 四、實習學生應依本館上班時間規定，實習學生不得遲到早退，並按時簽到退，如需請假應預先告知督導人員；如因業務需要，應配合加班或假日出勤，並得予補休。
- 五、實習學生如欲提前於實習期間結束實習，請學校函文至本館。
- 六、學生實習期間不得從事違法或損害本館權益及聲譽之情事。
- 七、實習學生如因工作表現不符本館之要求，或未遵守本實習規約規定，本館得隨時終止實習，不得異議。
- 八、本規約如有未盡事宜，得隨時補充之。

高雄市立圖書館
113 年度暑期實習申請表(範例)

姓 名	陳○○	性 別	男	照片
出生年月日	00 年 00 月 00 日	年 齡	21	
就讀學校、 科系、年級	○○大學○○系三年級			
專 長	美工設計	語文檢定	多益 840 分 日檢 N2	
實 習 期 間	113 年 7 月 1 日 至 113 年 8 月 23 日			
實 習 志 願	請依圖書館大學院校暑期實習生名額彙整表，填列代號及實習單位(部門、館別)：			
	志願序(至多三個)	代號	實習單位(部門、館別)	
	第一志願	A01	總館-閱覽部	
	第二志願	A19	河堤分館	
	第三志願	A18	三民分館	
學 生 聯 絡 方 式	通訊地址：○○市○○區○○路 00 號 聯絡電話：0900-000000 E-mail：abc@kcg.gov.tw			
導 師 聯 絡 方 式	導師姓名：黃○○教授 聯絡電話：0900-000000			
對本次實習 之期許	請簡述			

註：

1. 檔名請存為○○大學○○系三年級陳○○。
2. 相關證明文件(如證照、證書)請置於次頁。



Name		LISTENING Your Score 405 5 ————— 495	TOTAL SCORE 840
Date of Birth (yyyy/mm/dd)			
Registration Number	Test Date (yyyy/mm/dd)	READING Your Score 435 5 ————— 495	
Client			

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- ETS臺灣總代理(志達股份有限公司)為確保使用單位辨識本成績單之真實性，提供智慧型手機使用之專屬應用程式圖碼。成績使用單位可在智慧型手機上下載右方之應用程式，並在網路連線下查閱本成績單之原始內容。
- TOEIC成績屬於考生本人之隱私與個人資料，使用本查驗應用程式之用戶，請確認已取消考生同意或具有查驗該成績單之權利，否則請勿使用本應用程式，以免違反個人資料保護法之相關規定。
- TOEIC成績保留兩年，可查驗時間為測驗日後兩年內。

TOEIC成績單查驗應用程式



Android版 iOS版

LISTENING		READING	
Your scaled score is between 400 and 495. Test takers who score around 400 typically have the following strengths: <ul style="list-style-type: none"> • They can infer the central idea, purpose, and basic context of short spoken exchanges across a broad range of vocabulary, even when conversational responses are indirect or not easy to predict. • They can infer the central idea, purpose, and basic context of extended spoken texts across a broad range of vocabulary. They can do this even when the information is not supported by repetition or paraphrase and when it is necessary to connect information across the text. • They can understand details in short spoken exchanges, even when negative constructions are present, when the language is syntactically complex, or when difficult vocabulary is used. • They can understand details in extended spoken texts, even when it is necessary to connect information across the text and when this information is not supported by repetition. They can understand details when the information is paraphrased or when negative constructions are present. To see weaknesses typical of test takers who score around 400, see the *Proficiency Description Table.		Your scaled score is close to 450. Test takers who score around 450 typically have the following strengths: <ul style="list-style-type: none"> • They can infer the central idea and purpose of a written text, and they can make inferences about details. • They can read for meaning. They can understand factual information, even when it is paraphrased. • They can connect information across an entire text, and they can make connections between two related texts. • They can understand a broad range of vocabulary, unusual meanings of common words, and idiomatic usage. They can also make distinctions between the meanings of closely related words. • They can understand rule-based grammatical structures. They can also understand difficult, complex, and uncommon grammatical constructions. To see weaknesses typical of test takers who score around 450, see the *Proficiency Description Table.	
ABILITIES MEASURED	PERCENT CORRECT OF ABILITIES MEASURED Your Percentage	ABILITIES MEASURED	PERCENT CORRECT OF ABILITIES MEASURED Your Percentage
Can infer gist, purpose, and basic context based on information that is explicitly stated in short spoken texts	81 0% ————— 100%	Can make inferences based on information in written texts	85 0% ————— 100%
Can infer gist, purpose, and basic context based on information that is explicitly stated in extended spoken texts	87 0% ————— 100%	Can locate and understand specific information in written texts	80 0% ————— 100%
Can understand details in short spoken texts	95 0% ————— 100%	Can connect information across multiple sentences in a single written text and across texts	90 0% ————— 100%
Can understand details in extended spoken texts	75 0% ————— 100%	Can understand vocabulary in written texts	91 0% ————— 100%
Can understand a speaker's purpose or implied meaning in a phrase or sentence	85 0% ————— 100%	Can understand grammar in written texts	93 0% ————— 100%

HOW TO READ YOUR SCORE REPORT:

Percent Correct of Abilities Measured:

Percentage of items you answered correctly on this test form for each one of the Abilities Measured. Your performance on questions testing these abilities cannot be compared to the performance of test takers who take other forms or to your own performance on other test forms.

Note: TOEIC scores more than two years old cannot be reported or validated.



N2



日本語能力認定書
CERTIFICATE
JAPANESE-LANGUAGE PROFICIENCY

氏名
Name

生年月日 (y/m/d)
Date of Birth

受験地
Test Site

Kaohsiung



上記の者は2020年12月に、台湾において、公益財団法人日本台湾交流協会が、独立行政法人国際交流基金および公益財団法人日本国際教育支援協会と共に実施した日本語能力試験N2レベルに合格したことを証明します。

2021年1月13日

This is to certify that the person named above has passed Level N2 of the Japanese-Language Proficiency Test given in Taiwan in December 2020, jointly administered by the Japan-Taiwan Exchange Association, the Japan Foundation, and the Japan Educational Exchanges and Services.
January 13, 2021

公益財団法人 日本台湾交流協会

理事長 谷崎



Tanizaki Yusuaki

President

Japan-Taiwan

Exchange Association

独立行政法人 国際交流基金

理事長 梅本



Umemoto Kazuyoshi

President

The Japan Foundation

公益財団法人 日本国際教育支援協会

理事長 井上



Inoue Masayuki

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Japan Educational

Exchanges and Services

